



# PROTECTING PATIENT INFORMATION

## HIPAA: Health Insurance Portability and Accountability Act

**HIPAA: Patient Privacy** In 1996, Congress passed a law designed, in part, to ensure that healthcare providers and insurance companies safeguard the privacy of their patients' health information. HIPAA, the Health Insurance Portability and Accountability Act, requires all healthcare providers to take steps to make sure information about your health and any care you are provided remains confidential.

HIPAA regulations prevent Murfreesboro Medical Clinic and SurgiCenter from giving out information to any unauthorized person or company. For MMC to ensure

the confidentiality of your healthcare records, we have set up a PIN (Passcode) procedure for patients. If you would like us to disclose information to a family member or friend, you must create a passcode\* (numeric or alpha). You should only share this passcode with family members and friends with whom you are comfortable sharing information about your condition, treatment, or billing. This helps us make sure that only the people you choose can receive information about your care. Information will not be shared with individuals who contact our office and cannot provide the passcode established with your account.

**\* Please be prepared to provide your passcode if requested by MMC staff. If your passcode is lost or forgotten, you will be required to show identification and complete this form again. For your protection, passcodes will not be changed via requests online or over the phone.**

